



4th Annual OktoPRfest "Party Port Royal Style"
 Paris Avenue, Port Royal, SC
 October 28, 2017
 11:00 a.m. - 6:00 p.m.

Food Vendor Application

Business Name: _____

Contact Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone #: _____ Email: _____ Website: _____

Items to be sold: _____

Comments: _____

_____ Restaurant Vendor (\$250) _____ *Food Cart Vendor (\$125)

Will you need Electricity(\$25)? _____ Yes/No

Additional 10 x 10 space(\$100)? _____ Yes/No

Length of vehicle/trailer if applies _____

***ANY SPECIAL NEEDS OR REQUEST MUST BE MADE PRIOR TO **OCTOBER 13TH**.**

Registration must be returned with FULL payment made out to Old Village Association, by October 13th, 2017. Please send to:

**Old Village Association
 P.O. Drawer 9
 Port Royal, SC 29935**

*A food cart is a vendor that sells such items as ice cream, popcorn, shaved ice, etc. The food cart is to sell no more than *three* varieties of items.



PORT ROYAL OKTOPRFEST POLICIES AND PROCEDURES

*Set up on Saturday will begin at 8:00am. We ask that vendors complete unloading vehicles and have the street cleared by 10:00am. Vendors will not breakdown any earlier than 6pm. Please unload/load your vehicle as quickly as possible and move to parking area to allow good traffic flow.

*Vendors must provide their own tent, table, and chairs in good condition. The committee has the right to refuse use of vendor's tent if they feel it is not presentable for festival and have the exhibitor rent a tent at an additional fee. Please indicate in the comments section of application if you will need a tent, table, or chairs etc.

*Festival Committee will approve of all vendors before accepting application.

*It is strongly recommended that tents should be properly secured by at least 40lb weights or sandbags for each corner.

*Booths shall be kept clean, neat and presentable at all times, inside as well as out.

***No** refunds given. **No** selling from vehicle.

***No** beverages will be sold by vendors.

*Since this is OktoPRfest "Party Port Royal Style," we would like to see vendors decorate and if possible have a dish that reflects this German festival.

*Vendors will accept payment upon transaction from customer. Be prepared to have plenty of small bills for change to customers.

*Restaurants are responsible for cleaning any trash generated by their food preparation. Dumpsters and grease containers will be provided on site for use.

I HAVE READ THE PORT ROYAL OKTOPRFEST POLICIES AND PROCEDURES AND AGREE TO ABIDE BY THEM.

SIGNATURE: _____

DATE: _____



HOLD HARMLESS AGREEMENT

The undersigned agree that he/she will be responsible for any loss or damage to his/her merchandise for personal injury during the course of the Port Royal OktoPRfest and releases the Old Village Association of Port Royal and the Town of Port Royal, SC from any claim whatsoever there from. It is further agreed that the undersigned will abide by the rules as set forth by the Port Royal OktoPRfest Committee and will hold harmless and release the Port Royal OktoPRfest, Old Village Association of Port Royal and the Town of Port Royal, SC from any civil liability hereunder regardless of nature, cause, or extent thereof. I hereby acknowledge that NO refunds will be issued due to adverse weather conditions.

SIGNATURE: _____

DATE: _____

Contact:

Brooke Buccola, Event Coordinator
brooke.buccola@gmail.com